

CONSTITUTION

Preamble:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the Heart of Texas Ham Operators Group (HOTHOG) and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

Membership: Article I

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application and election upon such terms as the club shall provide in its By-Laws.

Officers: Article II

Sec. 1. The officers of this club shall be President, Secretary and Treasurer.

Sec. 2. The officers of this club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at the annual meeting.

Sec. 3. Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

Sec. 4. Officers may be removed by a three-fourths vote of the membership.

Sec 5. The elected officials of the club shall constitute the executive committee. The executive committee shall establish a regular monthly meeting and order other meetings as necessary to promote the business of the club. The executive committee shall perform those duties as deemed necessary to ensure the orderly business of the club is conducted in a timely and efficient manner.

Duties of Officers: Article III

Sec. 1. The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the club, and perform all other duties pertaining to the office of President. In addition, he/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. He/she shall maintain close liaison with the ARRL Section Emergency Coordinator to further club participation in the Amateur Radio Emergency Service.

Sec. 2. The Secretary and/or Treasurer shall assume all the duties of the President in his/her absence. In addition, he/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. He/she shall maintain close liaison with the ARRL Section Emergency Coordinator to further club participation in the Amateur Radio Emergency Service.

Sec. 3. The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit membership applications, carry on all correspondence, read communications at each meeting, and provide meeting notices to each member. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

Sec. 4. The Treasurer shall receive and provide receipt for all monies paid to the club; keep an accurate account of all monies received and expended; pay no bills without proper authorization (by the club or its officers constituting a business committee). At the end of each quarter he/she shall submit an itemized statement of disbursements and receipts. At the end of his/her term he/she shall turn over everything in his/her possession belonging to the club to his/her successor.

Meetings: Article IV

The By-Laws shall provide for regular, annual, and special meetings. At meetings, a minimum of one-third of the membership shall constitute a quorum for the transaction of business.

Dues & Assessments: Article V

The club, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership. In the event of severe hardship, and agreement by at least two-thirds of the club membership, the dues shall be waived for one year for any member otherwise in good standing. Dues shall be collected at the annual meeting each year.

Membership Assistance: Article VI

The club, through the Radio Frequency Interference (RFI), Public Relations, and Operating Committees will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiation's from club member-stations. The club shall also maintain a program to foster and guide public relations.

Amendments: Article VII

This constitution or By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all members have been noticed of the intent to amend the constitution and/or By-Laws at said meeting.

Robert's Rules shall govern proceedings.

BY-LAWS:

1. Secretary. It shall be the duty of the Secretary to keep the constitution and By-Laws of the club and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions on the constitution and shall permit it to be consulted by members upon request.
2. Membership. Full membership is open to licensed amateurs. Associate membership is open to those actively engaged in a class leading to an Amateur Radio license and all other interested persons. Full membership includes all club privileges as well as rights to hold a club office and to vote. Associate membership includes all club privileges except for the right to hold office and vote. Applications for membership shall be submitted at regular meetings and voted upon at a subsequent regular meeting.
3. Meetings. Regular meetings shall be held monthly on a date as selected by the vote of the executive committee. The President upon the written request of five members may call special meetings. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that they arrive not less than 24 hours before the meeting. The Annual meeting shall be held in June of each calendar year.

RESOLUTION ADOPTING
CONSTITUTION AND BY-LAWS
FOR THE
HEART OF TEXAS
HAM OPERATORS GROUP

WHEREAS, the Heart of Texas Ham Operators Group wishes to further the exchange of information and cooperation between members, promote radio knowledge, fraternalism and individual operating efficiency, and to conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community; and

WHEREAS, it is necessary to have a constitution and by-laws to conduct business in an orderly manner; and

NOW, THEREFORE BE IT RESOLVED by the members of the Heart of Texas Ham Operators Group to adopt the Constitution and By-Laws, which are based on the suggested format set out by the American Radio Relay League (ARRL), as set forth in Attachment "A" and "B", and as modified by the membership present and voting at the regular meeting of August 18, 2003.

After discussion, Rick Melcer, N5KAO, moved that the resolution be adopted and introduced as read. The motion was seconded by Daniel Hinman, N5HQF. The following vote was recorded:

Ayes: 9

Nays: 0

The President thereupon declared the motion carried and the resolution adopted.

A motion was submitted to amend the Constitution and By Laws with respect to regular meeting dates. It is further recommended that an Executive committee be created to regulate the dates of all meetings and perform other duties in committee as necessary to ensure the smooth and efficient operation of the club. A vote was taken on July 11, 2005.

The motion is passed by unanimous consent of all present.

The Constitution and Bylaws are amended to change the meeting date and to appoint the executive committee and empower them to establish monthly meeting dates based on the current needs of the club. Article 2 Section 5 is added. Verbiage in Section 3 of the bylaws is amended for clarity. July 2005